# **Employee details**

| Name |  |
| --- | --- |
| Role |  |
| Location |  |
| Leaving date |  |

# **Section 1: Reasons for leaving**

What is your main reason for leaving?

|  |
| --- |

Are there any other reasons that contributed to your decision to leave?

|  |
| --- |

Would anything have made you consider staying?

|  |
| --- |

# 

# **Section 2: Feedback on the role**

What did you like most about your role with us?

|  |
| --- |

What did you like least about your role with us?

|  |
| --- |

# **Section 3: Rewards and benefits**

How satisfied were you with your salary?

| * Very satisfied | * Satisfied | * Neither satisfied or dissatisfied | * Dissatisfied | * Very dissatisfied |
| --- | --- | --- | --- | --- |

*Comments*

|  |
| --- |

How satisfied were you with your other work benefits and rewards?

| * Very satisfied | * Satisfied | * Neither satisfied or dissatisfied | * Dissatisfied | * Very dissatisfied |
| --- | --- | --- | --- | --- |

*Comments*

|  |
| --- |

# **Section 4: Feedback on the organisation**

What did you like most about working for us?

|  |
| --- |

What did you like least about working for us?

|  |
| --- |

Would you recommend working for us to a friend?

* Yes
* No

*Comments*

|  |
| --- |

Would you consider re-joining us in the future?

* Yes
* No

*Comments*

|  |
| --- |

# **Section 5: Any other comments**

Do you have any additional comments you would like to add or tell us about?

|  |
| --- |